Legislation Cheat Sheet

**Bill**: Catch all name for any Senate action however generally used for creation of temporary orgs. Requires 1 week prior notice w/ majority Senate vote.

**Resolution**: Formally express opinion or policy of Student Association as a whole. Requires 1 week prior notice w/ 2/3 Senate vote.

**Amendment**: A bill that adds/removes/changes wordage of the Bylaws or Constitution. Bylaw Amendments require 2 weeks prior notice w/ 2/3 Senate vote. Const. Amendments require 2 weeks prior notice w/ 2/3 Senate vote followed by a successful referendum vote (>= 20% of all undergrads voting 2/3 in favor).

Generally “To [verb] the/a [noun]” Ex: “To Oppose the Construction Plan for the Inflatable Dome”

To submit to Senate...

Email and/or share the google doc of your legislation with salegislation@mailman.rice.edu by Friday @5pm in order to be presented on the coming Monday Senate.

**BELOW AS NECESSARY**

Whereas, PREAMBLE;

Whereas, PREAMBLE; and

Whereas, PREAMBLE; therefore, be it

Resolved, That BODY CLAUSE;

Resolved, That BODY CLAUSE; and

Resolved, That BODY CLAUSE.

Preamble describes the reasoning for the bill – WHAT is the problem, WHY is it a problem. Include relevant background research and precedents (with citations if possible). Feel free to expand this section as needed.

The Body Clause describes how the problem will be addressed, specifically mentioning WHO, WHAT, HOW, and WHEN.

If creating a working group/taskforce must include: name/purpose, responsibilities and powers, criteria for membership (including chairperson), lifetime (end date must be specified), and a method to report results back to senate (such as presentation upon dissolution).

If expect money to be spent must include a clause addressing how/where money will come from EX: “Resolved, The task force can utilize the Student Association’s budget in its efforts;”